

Module Outline

Part 1- as validated

1.	Title	Professional Development
2.	Level	5
3.	Credits	10
4.	Indicative Student Study Hours	100
5.	Core (must take and pass), Compulsory (must take) or Optional	Compulsory

5. Brief Description of Module

The module aims to enable students to prepare a career development plan and start working towards enhanced employability by focussing on academic and softer skills required for securing employment. Students will also be expected to reflect on their work practice and critically appraise their own performance.

Students not in employment that is relevant to the programme will be expected to undertake a placement of a minimum of 40 hours work. The placement should be relevant to the student's programme of study and should enable the student to make use of some of the material they have learned on the course.

Students already in employment that is relevant to the programme will be expected to reflect on work activities over a 40 hour period.

6. Learning Outcomes - On successful completion of this module a student will be able to:

	<i>Subject specific learning outcomes:</i>
1.	Analyse their own readiness for employment or progression in their chosen sector, produce a development plan and provide evidence of executing the plan and evaluating progress.
2.	Critically reflect on work activities and the work environment over a defined period
	<i>Generic learning outcomes:</i>
3.	Use a range of information or tools to critically analyse a context
4.	Confidently apply communication formats appropriate to contexts and audiences

7. Assessment**Pass on aggregate or Pass all components**

(modules can only be pass all components if this is a PSRB requirement)

Pass on aggregate

Summary of Assessment Plan

	Type	% Weighting	Anonymous Yes / No	Word Count/ Exam Length	Learning Outcomes Coverage	Comments
1.	Career development portfolio	50%	No	500	1,3	
2.	Reflective report	50%	No	1000	2,4	

Further Details of Assessment Proposals

Give brief explanation of each assessment activity listed

The career development plan will have appended evidence of working towards enhanced employability, showing activities undertaken, feedback obtained with a 500 conclusion drawn from the process.

The report will give a reflective account of the work placement undertaken. A descriptive log of duties undertaken will be included in an appendix and referenced in the main part of the document.

8. Summary of Pre and / or Co Requisite Requirements

N/A

9. For use on following programmes

BA(Hons) Business and Management