

COLCHESTER INSTITUTE CORPORATION

**Extraordinary Meeting of the
CORPORATION BOARD
held on Thursday 26 June 2025
4.30pm, at the Colchester Campus**

Members:

Lisa Blake – Corporation Board Chair
Alison Andreas – Principal and Chief Executive
Simon Attwood - Governor
Richard Block - Governor
Adam Fair – Staff Governor
Marco Iciek - Governor
Nicola Jay – Staff Governor
Caroline Williams – Governor

In attendance:

Ali Davies – Deputy Principal
Mark Emerson – Vice Principal
Yvonne Walpole – Executive Assistant

Minutes**1. Apologies for Absence**

Apologies for absence were received and **APPROVED** from Sally Messenger, Chris Donovan, Stephanie Bettinson, Lee Bingham and Gary Horne. Simon Attwood and Richard Block attended via remote link. Sanjeev Arya, Michael Asare Bediako and Tim Triffitt were not present.

2. Declaration of any conflicts of interest

No committee or staff member declared any financial, or other interest in the business to be discussed.

3. Accountability Statement 2025-26

The Accountability Statement 2025-26 had been circulated ahead of the meeting and the Principal confirmed that any comments received had been reviewed and changes made or were scheduled to be made following the meeting.

The Accountability Statement needs to be submitted to DfE by 30 June 2025 (next week). The statement forms part of the funding agreement for 2025/26. The Principal highlighted the main differences in the statement from last year which were discussed. The Principal also appraised the Board of emailed points received from an absent Governor that had been received in advance of the Board and how these had been incorporated into this draft of the Accountability Statement.

Any further suggestions for contributions or amendments to the statement following this meeting should be sent to the Principal and Chief Executive as soon as possible, before Monday 30th June, when it will be signed off and submitted. Governors noted that the document was very positive, and it was pleasing to see that many items that were identified in the previous year's Accountability Statement as "opportunities" were now included as "Existing"..

Governors **requested**, and it was agreed that because this statement underpins the strategic conversation, our growth aspirations and ambitious estates plan to underpin our aspirations should be

more comprehensively reflected in this Statement. There is a separate Estates and Accommodation strategy which incorporates this already, but having it reflected in the Accountability Statement will reinforce our strategic aims and our external narrative about them. It was noted that consistency of narrative, reflected within all our key documents would be beneficial.

Governors **noted** that this document should be used to influence curriculum planning further down the line and **requested** that the College Executive identify how it can be used to support this process, how it is reflected in the curriculum (for next year) and how the impact of the document can be seen through curriculum delivery.

ACTION: Deputy Principal and Assistant Principal to review use of the Accountability Statement to support curriculum planning for next year and report back to governors at the Autumn CQC.

Governors **noted** that the announcement last week by the Government that they will be doubling the defence budget should be taken into consideration in the future iterations of the Accountability Statement. The Principal and Chief Executive confirmed that the Accountability Statement already contains a few lines referencing this and will grow year-on-year. Governors agreed that opportunities for the College in relation to this are huge.

ACTION: Principal and Chief Executive will revisit the draft document to incorporate the points discussed and feedback from Governors.

ACTION: Head of Governance to ensure that in the 2025/26 Board Workplan, the Accountability Statement is scheduled to be presented to the Board earlier in the year (i.e. April 2026) avoiding the need for an extraordinary meeting for its approval.

DECISION: Governors **APPROVED** the Accountability Statement 2025-26 for submission to the DFE document portal, and publication on the College website by the submission date of 30 June 2025, subject to the changes as agreed above.

Meeting closed 16:47.