

ADULT SKILLS CENTRE

Introduction to Transport and Logistics

This course introduces learners to the concept of transport and logistics with some of the general practices that are important in every part of the working environment.

The following units are covered:

- Introduction to Transport and Logistics
- Customer Service Skills
- Environmental Impact of Transport and Logistics
- Introduction to Importing and Exporting
- Health and Safety Awareness in a Working Environment

Introduction to Manufacturing and Engineering

This course is perfect for anyone who may be interested in working in Engineering and Manufacturing without the practical aspect of a course. Learners will explore job roles in Engineering and Manufacturing, as well as their purpose in industry.

The following units are covered:

- Introduction to Engineering and Manufacturing
- Employment Rights
- Health and Safety Awareness in a Working Environment
- Contracts and Pay



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ADULT SKILLS CENTRE

Colchester Institute has Adult Skills Centres in Braintree, Clacton, Colchester and Dovercourt.

Adults are able to access a range of employability courses with content directed at particular sectors including Construction, Hospitality and Care. These complement qualifications in English, Maths and IT, which employers state as the most valuable skills for new recruits to their organisations.

Courses are online with facilitated support, which allows for greater learning flexibility.

Our Adult Skills Centres, in partnership with the National Careers Service, can arrange an Advice and Guidance appointment with an impartial Careers Adviser. The adviser can help you to review, plan and make effective career-related decisions about your future learning, training and/or employment opportunities.

If you would like to find out more:

Visit: colchester.ac.uk/adult-skills-centre

Call: 01206 814292 or 01206 712825



Did you know most of our adult learning courses are free?

You are likely to get your course for free if you are looking for work and in receipt of some benefits or earn less than £18,525 per year.

Ask us for more details.

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