



Colchester Institute Employer Newsletter Apprenticeship Recruitment • Management Development • Industry Training • Corporate Hire • Work Placements

Welcome to our August Edition

At this time of year, we are busy in the CI Business Solutions team supporting

Welcome to our August Newsletter.

employers and apprentices with their new journey this September. But we never stop!

712727 or email business.solutions@colchester.ac.uk

Digital Marketer

Many apprenticeships cater for starts throughout the year to allow for employers to take on an apprentice when the time is right, and the need is there. Have you thought about taking on an apprentice and would like an initial conversation to find out a little bit more before taking the plunge? We are here to answer any questions you may have so please contact us on 01206

Business Admin

Breakfast Employer Events

We still have spaces left to book on to for our breakfast events.

Our popular breakfast events will help you find out more about how our exciting

NCFE and The Centre for Economics and Business found retention rates for

Procurement Computing & IT

professional apprenticeship programmes including Procurement, Management, and Project Management can help support your training and development needs. Recent research carried out by the St Martins Group in liaison with City & Guilds,

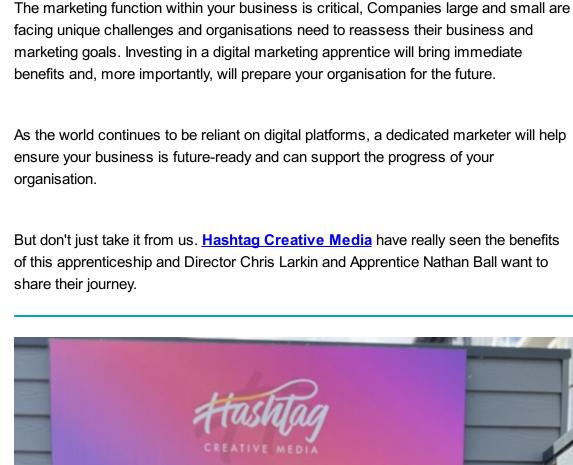
employers of apprentices was 98% therefore greatly reducing future training costs for

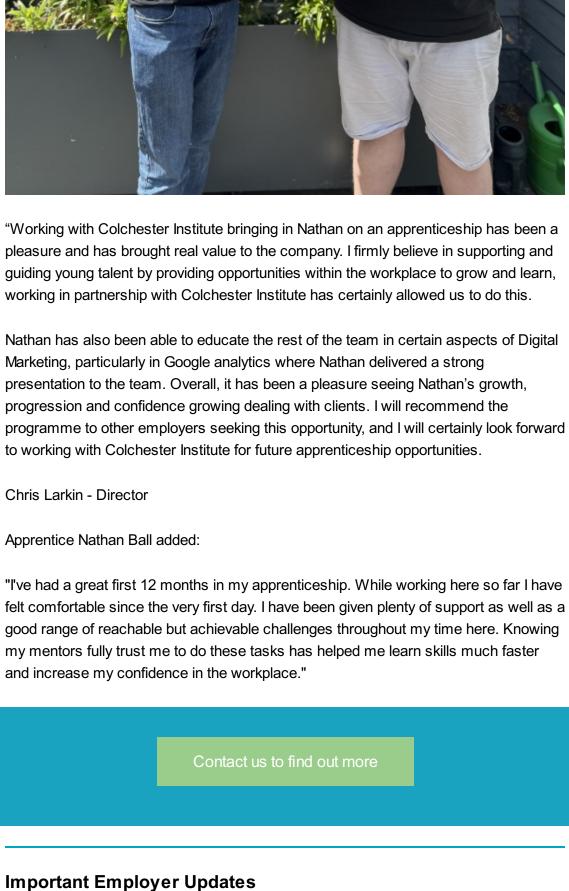
employers. "Apprentices inject life into the workplace and bring inspiration and a feel-good factor"



nternet

SEO





account. This must be done before your Apprentice starts the programme. Failure to do this in a timely fashion could result in a change of start date for your Apprentice and could delay the End Point Assessment. Further information on this can be found in Paragraph 190 of the below 2022/23

All applicants and their employers who enrol on an apprenticeship with Colchester Institute from 01/08/2022 will receive an electronic training plan. The training plan takes into consideration apprentices' starting points in relation to the knowledge, skills, and behaviours of the chosen apprenticeship. Off the Job learning hours will be reduced based on prior knowledge and in some cases where the apprentice already has 30%

or more prior knowledge, they may not be eligible for apprenticeship funding.

learning including classroom (where applicable), self-study and work

The training plan will also give you a week-by-week breakdown of the expected plan of

shadow/development opportunities. This may also include research projects and/or

The introduction of the new training plan is following the 2022/23 Government Funding

2223 Employer Rules Version 1 Final.pdf (publishing.service.gov.uk)

In order for your Apprentice to be funded for their programme, funds must come from

For Non-Levy employers, this must be done by reserving the funding within your digital

Digital Accounts

your digital account.

Employer Funding Rules for Apprenticeships

Apprenticeship Training Plan

assignments.

Rules update.

can use.

What is off-the-job training?

and behaviours of the approved apprenticeship that is referenced in the apprenticeship agreement. By normal working hours, we mean the hours for which the apprentice would normally be paid excluding overtime. It is not on-the-job training, which is training received by the apprentice for the sole purpose of enabling the apprentice to perform the work for which they have been employed. By this we mean training that does not

Further information about off-the-job training can be found on the below link:

Apprenticeships: off-the-job training - GOV.UK (www.gov.uk)

Are you struggling to fill staff vacancies?

work on the days they are not at college.

opportunity to showcase themselves to you.

part-time programmes.

Off-the-job training is a statutory requirement for an English apprenticeship. It is training that is received by the apprentice within their practical period, during the

apprentice's normal working hours, for the purpose of achieving the knowledge, skills

specifically link to the knowledge, skills and behaviours set out in the apprenticeship.

Struggling to recruit and keep skilled workers who you can trust, who turn up on time

Harwich, Clacton-on-Sea and Dovercourt, Colchester Institute has over 3,700 16 to 19 year old students attending two or three days a week. Almost half of those students are studying at level 3, so they already have developed knowledge and skills that you

and have a good work ethic? Spread across our sites at Colchester, Braintree,

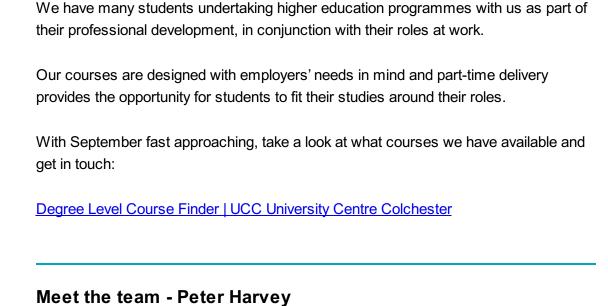
All of these students are proactively attending college to become more valuable to employers. Most have a real motivation and work ethic and will be looking to gain paid

One way they can do this is to undertake an industrial work placement working for you. The students commit to work a minimum of 315 hours over the term of their full-

time course and will use their skills and training to be a valuable addition to your workforce. In return, the student will gain real-life experience and hopefully the

Interested? Call Steve Favell on 07954 489764 or email Steve.favell@colchester.ac.uk

JITE FEEDBACK



Are you considering a degree? Or know someone who is?

University Centre Colchester at Colchester Institute offers a unique vocational learning experience, with practical and theoretical teaching embedded in our flexible full and

us know what you need now, and possibly for the future. This can include help with recruitment, bespoke training courses, funding information or how to use your digital account. Or perhaps you would like to be more involved with College activities so you can develop relationships with staff and students to feed your recruitment activity? Whatever the case, let us know. All information will be dealt with in the strictest

Pete is our resident expert in all things apprenticeships. He has worked at Colchester

Pete specialises in Construction and Engineering training and apprenticeships. The team would describe him as friendly, a problem solver and calm under pressure. In his

Institute for over 5 years and there is almost nothing he doesn't know!

spare time he enjoys both playing and watching football.

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Pete's top tip to employers: "Utilise professional apprenticeships to improve staff motivation and retention. I often deal with past apprentices who are still at the same company now acting as a mentor ready for a brand new apprentice. This cycle shows exactly how apprenticeships can be continually used to develop new and existing staff." Its a new world In the past, like other training providers, we had a set list of training courses which you could choose from and funding tended to be restricted to apprenticeships. But now we are in a new world. Today, with so many different ways that Colchester Institute can support your business, we have a new approach. Our focus is firmly on meeting your bespoke needs. So to help us help you, please let confidence. 01206 712727 business.solutions@colchester.ac.uk 01206 712727 business.solutions@colchester.ac.uk **Better Careers** Begin Here © Copyright 2021