

Facilities Hire Brochure

Corporate Events and
Facilities Hire

Better Careers Begin Here

 **Colchester
Institute**





Welcome

At Colchester Institute, we are passionate about supporting your business' success.

Colchester Institute is one of the largest education providers in Essex. With campuses in Colchester and Braintree, the College offers a wide range of courses, including technical qualifications, apprenticeships and tailored employer-focused training.

The multi-functional institution is the ideal venue for all event types. With rooms available to hire for interviews, meetings, seminars and conferences, Colchester Institute provides the perfect space for your corporate needs.

Facilities

Facilities are available to hire across Colchester Institute's campuses. These include:



Board Room



Classrooms



Lecture Theatre



Meeting Rooms



Performance Halls



Restaurants



Seminar Room

Plus specialist facilities, including: music practice rooms, recording studios, IT suites, dance studios and more...

Better Careers Begin Here

Colchester Institute has a variety of facilities which can be hired out at competitive rates.

Whether you want to host an event or take advantage of our many specialist facilities, our venue locations will provide you with everything you are looking for and more. Our venues are easily accessible by road or public transport and can be hired on an individual basis or as part of a tailor-made package.

For more information, or to discuss availability, please contact Colchester Institute's Facilities team.

☎ : **01206 712111**

✉ : **event.bookings@colchester.ac.uk**



Colchester Campus

Sheepen Road, Colchester, CO3 3LL

Located in the heart of Colchester, this campus hosts an array of facilities suitable for events, presentations, workshops and meetings. The campus boasts on-site catering, two large areas suitable to hire for performances and rehearsals, and on-site parking, subject to availability.



Meeting Room



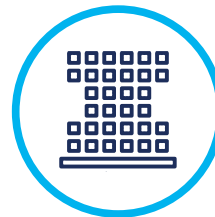
Dance Studio



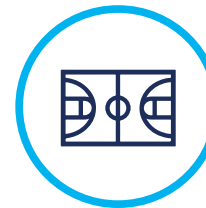
IT Suites



Lecture Theatre



Main Hall



Sports Hall



Swinburne Hall



Board Room



The Balkerne Restaurant



The Colne Restaurant



Seminar Room



IT Suites



Meeting Room

Braintree Campus

Church Lane, Braintree, CM7 5SN

Colchester Institute's Braintree campus is set in picturesque grounds overlooking a beautiful river and attractive countryside. It's just a short walk away from Braintree town centre and George Yard shopping centre, as well as the local bus and train stations. The campus offers a friendly environment, parking and a range of specialist facilities.





STEM Innovation Centre

Church Lane, Braintree, CM7 5SN

The College's exciting new Innovation Centre is a fantastic facility that plays host to a large conference room suitable for events, presentations, workshops and meetings. Our in-house catering can provide quotes to meet your hospitality requirements.



Conference Centre



IT Suites



Riverside Meeting Room

Venue and Facilities Hire Rates

Venue and Facilities For full details on the capacity of each venue or facility please contact our Facilities team.		Weekday Rate Per Hour	Weekday Rate Full Day / Half Day	Saturday Rate AM Per Hour	Saturday Rate PM Per Hour	Saturday Rate Full Day / Half Day	Sunday Rate Per Hour	Sunday Rate Full Day / Half Day
Colchester Campus Sheepen Road, Colchester, CO3 3LL	Meeting Room	£20	£150/£80	£35	£45	£310/£140	£60	£470/£240
	Specialist Rooms (E.g. IT Suites, Dance Studios)	£25	£190/£100	£40	£50	£350/£180	£65	£510/£260
	Board Room	£25	£190/£100	£40	£50	£350/£180	£65	£510/£260
	Seminar Room	£25	£190/£100	£40	£50	£310/£140	£65	£510/£260
	Swinburne Hall	£50	£390/£200	£65	£75	£550/£280	£80	£620/£320
	Main Hall	£50	£390/£200	£65	£75	£550/£280	£80	£620/£320
	Lecture Theatre	£35	£270/£140	£45	£55	£390/£200	£75	£590/£300
	Sports Hall	£30	£230/£120	£45	£55	£390/£200	£75	£590/£300
	The Balkerne Restaurant	By arrangement only						
	The Colne Restaurant	By arrangement only						
	The Avenue	By arrangement only						

Venue and Facilities For full details on the capacity of each venue or facility please contact our Facilities team.		Weekday Rate Per Hour	Weekday Rate Full Day / Half Day	Saturday Rate AM Per Hour	Saturday Rate PM Per Hour	Saturday Rate Full Day / Half Day	Sunday Rate Per Hour	Sunday Rate Full Day / Half Day
Braintree Campus Church Lane, Braintree, CM7 5SN	Meeting Room	£20	£150/£80	£35	£45	£310/£140	£60	£470/£240
	IT Suite	£25	£190/£100	£40	£50	£350/£180	£65	£510/£260
STEM Innovation Centre Church Lane, Braintree, CM7 5SN	STEM Riverside Meeting Room	£25	£190/£100	£40	£50	£310/£140	£65	£510/ £260
	STEM Conference Centre	£20	£150/£80	£35	£45	£310/£140	£60	£470/£240



Hospitality



Colchester Campus

Colchester Institute's catering provider, Aramark can provide you with a quote to suit your catering needs.

Contact directly via:

✉: aramark.catering@colchester.ac.uk

Braintree Campus / STEM Innovation Centre

Catering for the Braintree campus is provided by the College's own in-house catering team, who can provide you with a quote to suit your catering needs.

Contact directly via:

✉: Braintree.catering@colchester.ac.uk

Venue and Facilities Hire Rates

To make an enquiry or to book, please contact Colchester Institute's Facilities team.

: 01206 712111 : event.bookings@colchester.ac.uk

Please note: Colchester Institute reserves the right not to accept any booking on the basis of a commercial conflict of interest with the College.

Hire and parking subject to availability. A community rate is available.

All prices quoted include VAT where applicable.

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