

Colchester Institute Careers education, information, advice and guidance programme

Colchester Institute's CEIAG (careers education, information, advice and guidance) programme is based upon the [Gatsby Foundation's Good Career Guidance benchmarks](#). These benchmarks are a framework of 8 guidelines about what makes the best careers provision in schools and colleges. The College also holds the [matrix](#) standard for careers information, advice and guidance services.

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July
Careers Guidance												
1-1 Careers guidance appointments	X	X	X	X	X	X	X	X	X	X	X	X
Careers advice and information drop ins		X	X	X	X	X	X	X	X	X	X	
Careers advice and information at advice and enrolment events and open days	X	X	X	X		X						
“Settling in” interviews		X	X	X								
Careers advice at interview evenings				X	X	X	X	X	X	X	X	X
Self-Awareness												
Individual learning plans (ILP's) setting and review		X	X	X	X	X	X	X	X	X	X	
Self-Awareness themed tutorials		X	X	X	X				X	X	X	
NCS (National Citizenship Service) events		X										
Enterprise activities			X	X	X	X	X	X	X	X		
Job Explorer Database (JED) online resource		X	X	X	X	X	X	X	X	X		
Learner Voice			X	X	X	X	X	X	X		X	
Principal's Question Time				X		X		X				
The World of Work & Employability												
World of work themed tutorials					X	X	X	X	X	X		
Work experience GAP (Graduate and Professional)		X	X	X	X	X	X	X	X	X		
Job and apprenticeship opportunities display		X	X	X	X	X	X	X	X	X	X	
Industry visits and speakers			X	X	X	X	X	X	X	X		
Labour Market Information (LMI).		X	X	X	X	X	X	X	X	X	X	
Industry skills competitions and activities				X	X	X	X	X	X			

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FE Progression and Work Readiness												
Progression themed tutorials including job search, CV's and interview skills		X					X	X	X	X		
Progression fair								X				
College Open events			X	X		X						
CV writing	X	X	X	X	X	X	X	X	X	X	X	X
Work experience GAP (Graduate and Professional)		X	X	X	X	X	X	X	X	X		
Progression into Apprenticeships												
Apprenticeship information events			X	X		X		X		X		
Help and support for apprenticeship applications	X	X	X	X	X	X	X	X	X	X	X	X
Progression fair								X				
Progression into Higher Education												
UCAS clearing advice	X	X	X									
UCAS "APPLY" presentations		X	X	X	X						X	
UCAS applications		X	X	X	X	X	X	X	X	X	X	
UCC student's careers support		X	X	X	X	X	X	X	X	X	X	X
Personal statements		X	X	X	X	X	X	X	X	X	X	
UCAS application checks		X	X	X	X	X	X	X	X	X	X	
UCC open events			X	X					X	X		
UCC presentations				X	X	X	X	X				
Progression fair								X				
UCAS exhibition visit									X			
1-1 Student finance support		X	X	X	X	X	X	X	X	X	X	
Student finance roadshow							X					
UCAS "APPLY" Drop Ins		X	X	X	X	X						