

University Centre Colchester

Student Charter

Policy Details			
Policy Owner	UCC Academic Services		
CE Sponsor	Principal and Chief Executive Officer		
Date created this year	8 th September 2024		
Version:	Approved by:	Date approved:	To be reviewed:
1.1	Principal and Chief Executive Officer	8 th September 2024	September 2027

Equality Impact Assessment Tool

Name of Policy: UCC Student Charter

		Yes/No	Comments
1	Does the policy/guidance affect one group less or more favorably than another on the basis of:		
	Race or ethnicity	No	
	Disability	No	
	Gender	No	
	Religion or belief	No	
	Sexual orientation	No	
	Age	No	
	Marriage and Civil Partnership	No	
	Maternity and Pregnancy	No	
	Gender Reassignment	No	
2	Is there any evidence that some groups are affected differently?	No	
3	If you have identified potential discrimination, are any exceptions valid, legal and/or justifiable?	N/A	
4	Is the impact of the policy/guidance likely to be negative?	No	
5	If so, can the impact be avoided?	N/A	
6	What alternatives are there to achieving the policy/guidance without the impact?	N/A	
7	Can we reduce the impact by taking different action?	N/A	

Contents

1. Welcome from the Principal and Chief Executive.....	4
2. About the Charter	5
3. Student Charter	5
4. A Final Word.....	7

1. Welcome from the Principal and Chief Executive

Welcome to University Centre Colchester at Colchester Institute!

Colchester Institute has a long and proud history of offering high quality Higher Education programmes in a range of professional and technical subjects, which lead graduates into successful new careers or enable them to progress in their existing field of work.

By embarking on a programme of higher education, you are committing considerable time, money and effort to your personal, professional and academic development. We want that commitment to be thoroughly worthwhile.

Through the teaching and learning that is provided at UCC, you will have every opportunity to develop a wide range of skills and knowledge – some of which will be subject and course specific and some of which will be more generic, shaping you as a person, as a lifelong learner, and as a professional.

As with almost every aspect of life, your output will depend on your input (as they say 'you get out what you put in') and your experience and learning will be enriched by those around you. Your learning will be inspired by our lecturers, your peers and from your own reading, research and reflections.

Our small class sizes and extensive student support are two important characteristics of University Centre Colchester. Our staff are all expert practitioners in the subjects that they teach and they have the skills not only to share their knowledge, experience and expertise with their students, but also to help you to develop the skills of independent and lifelong learning and development. With these, your learning journey will continue way beyond your graduation date and ensure you are equipped for future endeavours.

We are proud of our diverse community and hope that you will take every opportunity to make this community an important part of your own personal and professional network.

This charter is about the expectations of all members of that community – and its aim is to ensure that everyone within UCC has a really positive experience and the maximum chance of success.

Your experience at UCC is very important to us. We all want to exceed your expectations and we want you to surprise yourselves in all that you achieve.



Alison Andreas, Principal and Chief Executive



2. About the Charter

The Student Charter has been developed jointly by students and staff at the University Centre Colchester.

All students are encouraged to read this document so that they know what they can expect, and what is expected of them during their time at University. The Charter is not a binding contract as such, but outlines a commonly accepted set of principles. These principles are based on the understanding that Learning & Teaching at University Centre Colchester is an effective partnership, in which University Centre Colchester and its staff have professional obligations and where students are also responsible for themselves as learners and as individuals.

The Charter is reviewed annually by staff and student representatives.

3. Student Charter

Students can expect University Centre Colchester to:

- Provide an excellent and varied learning experience;
- Deliver courses with relevant content informed by practitioner research and employer requirements;
- Listen to students by being open to constructive student feedback and encouraging student participation in shaping the learning experience;
- Facilitate access to learning resources that allow students to excel in their studies;
- Offer opportunities to develop skills and knowledge useful for life beyond university;
- Provide support and advice to students in areas such as studying, finance, careers and wellbeing.

Students can expect staff to:

- Respond and communicate in a timely and effective manner;
- Offer constructive feedback on course and class work;
- Teach in a communicative and engaging way that promotes learning;
- Provide high quality pastoral and learning support when needed;
- Make reasonable adjustments in line with statutory requirements;
- Acknowledge the student body as being a diverse collection of adults who are partners in the Higher Education experience.

University Centre Colchester can expect students to:

- Work with commitment in their studies and to be pro-actively involved in shaping their experience of Higher Education;
- Take every opportunity to enhance their skills and understanding through practical and intellectual activities;
- Be open in disclosing individual learning requirements;
- Understand that their actions affect others, and to act accordingly;
- Be committed to providing constructive feedback on their learning experience;
- Involve themselves in the University Centre Colchester community.

Staff can expect students to:

- Be fully committed to their programme, its content and schedule;
- Reflect, evaluate and enquire in their thinking;
- Be effective managers of their time;
- Have a pro-active approach when seeking help;
- Conduct themselves and approach their work with honesty and courtesy;
- Attend classes and keep appointments.

The University Centre Colchester community of students and staff can expect each other to:

- Inspire, challenge and support one another intellectually;
- Work collaboratively in an open and positive manner;
- Be accountable for our conduct and actions;
- Treat one another responsibly, respectfully and courteously at all times, both in person and online;
- Be open to, and tolerant of, one another, regardless of background, identity or belief.

4. A Final Word

Thank you for reading this Charter. Many of the above points are not just part of a charter, they are drawn from everyday life: working and living in communities, making the most of professional opportunities as they arise, offering each other respect and understanding, and treating others as we would like to be treated ourselves.

What is on offer academically at University Centre Colchester prepares students for 'real-life' jobs. It draws on staff expertise that is current in relation to the employment market, and is underpinned by a collaborative spirit of support, discovery and attainment.

Welcome to University Centre Colchester!

Alison Andreas

Principal and Chief Executive
Colchester Institute