

UCC STUDENT – Instalment Payment Plan

Terms & Conditions

The Colchester Institute provides a payment platform called RCP (Recurring Card Payment) for Instalment Payment Plans. It uses your debit/credit card details **NOT** your bank details.

To use the Instalment Payment Plan, you agree to the following Terms & Conditions:

1. I agree to set up the instalment payment plan on the day of registration.
2. I will provide valid card details (in line with the Colchester Institute GDPR & PCIDSS Policies) for the set-up of the payment plan.
3. I understand that 25% of the fee must be paid by 31 December 2025 unless my course starts after 01 January 2026 where a minimum of 6 months will apply.
4. I confirm that my details as provided on the Registration Form are accurate and agree for these to be used in the set up of the Instalment Payment Plan.
5. I agree to adhere to the payment schedule of up to 10 monthly instalments.
6. I understand that if I do not adhere to the payment schedule, I may be referred to a Debt Collection Agency and incur additional charges.
7. I agree to update the Finance Office at the Colchester Institute with any changes to my payment card.
8. I understand that I should contact the Colchester Institute's Finance Office immediately should a payment fail.

Telephone: 01206 583550 – Option 4

Email: finance.dept@colchester.ac.uk

Signed:

Print Name:

Email:

Date: