

Colchester Institute Corporation

Minutes of a Meeting of the Remuneration and Search Committee
held on 3rd October 2017
at the Sheepen Road Campus

Present:

Christopher Bridge, in the Chair
Alison Andreas
David Gask

Kevin Prince
Richard Wainwright

In Attendance:

Hazel Paton Clerk to the Governors

Apologies for absence were received from Sue Thompson-Arnold.

Part I

1. Declaration of any Conflicts of Interest

None.

2. Membership Matters

CIC/RS/17/2/1, Memberships Matters report, was received and discussed.

2.1. It was noted that Martin Fordham had been elected by the teaching staff as the new Staff Governor (Teaching Staff) replacing Peter Hempstead who retired at the end of August 2017. The Board will be asked to confirm his appointment for a four year term of office at the Board meeting on 11th October.

2.2. The Chair reported that he had met with a potential new Governor earlier that day. The Principal and Clerk had also been present. The Chair outlined the background and experience of the individual, and proposed that he is recommended to the Board for approval. After discussion it was AGREED to recommend to the Board that Mr Ian Thurgood is appointed as an external Governor for a four year term of office with effect from 14 October 2017.

2.3. Committee membership was discussed. It was noted that the retirement of Peter Hempstead had created a vacancy on the Audit and Compliance Committee. After discussion it was agreed to recommend to the Board that:

- Martin Fordham is appointed to the Curriculum and Quality Committee
- Ian Thurgood is appointed to the Resources Committee
- David Kerridge is moved from the Resources Committee to the Audit and Compliance Committee.

2.4. The Chair reported that it is not in the interests of the College that he continues in the role of Chair indefinitely. He said that he would be advising the Board that he will be retiring when his current term of office ends in 2018 and asking Board members if they are interested in taking over as Chair. Depending on the outcome of those discussions, a meeting of this Committee will be convened to agree a way forward.

2.5. It was noted that two Governors would be completing their current term of office during 2018. It was agreed in the first instance to ask each Governor if they were willing to be considered for a further term of office and to discuss this further at the next meeting.

3. Date of Next Meeting - Tuesday, 28th November 2017 at 4.30pm.

4. Any other urgent business - There were no items.