

<b>Module Title:</b>	Contract Practice & Administration
<b>Module Code:</b>	BSCC04H
<b>Level:</b>	6
<b>Credits:</b>	15
<b>Pre-requisites:</b>	

**Module Description:**

To enable the student to develop a detailed understanding of the contractual procedures relating to commonly used construction contractual arrangements. To provide the student with the knowledge and skills to both participate in and manage the administration and settlement of construction contracts.

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**Indicative Content:**

- Needs and characteristics of construction clients and projects, identification of suitable contractual arrangements taking into account current trends and developments
  - Duties and responsibilities of the various parties to a construction contract, administrative procedures for possession, insurance, quality and standards, sub-contracting and supplying, variations, payment, completion and making good defects
  - Application of the relevant administrative procedures within the operation of a construction contract
  - Identification of contractual problems by reference to the appropriate contract form, collection and appraisal of all relevant information, appropriate remedies and courses of action
  - Procedures commonly used for settling disputes, appropriate method of dispute resolution for given disputes.
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**Learning and Teaching Methods:**

The module will be delivered through a series of formal lectures and the appraisal of scenario-based contractual problems.

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## Module Specifications: Schools of Construction and Engineering

### Specific Learning Resources:

Latest Standard Forms of JCT Contract

### Bibliography

#### Highly Recommended

Chappell, D. (2007) Understanding JCT Standard Building Contracts 8th Edition Abington: Taylor and Francis

Chappell, D. (2010) Construction Contracts Questions and Answers 2nd Edition Abington: Spon Press

#### Recommended

Knowles, R. (2005) One Hundred and Fifty Contractual Problems and their Solutions 2nd Edition Oxford: Blackwell

Davidson, J. (2006) JCT 2005: What's New – a comparison with previous forms Coventry: RICS

#### Background Reading

Hackett, M. Robinson, I and Statham, G. (2007) The Aqua Group Guide to Procurement, Tendering and Contract Administration Oxford: The Aqua Group and Blackwell Publishing Ltd

## Module Learning Outcomes

### Subject Specific Learning Outcomes

*On successful completion of this module you will be able to:*

<b>LO 1</b>	Critically appraise alternative forms of contract and appropriate contractual arrangements for construction projects.
<b>LO 2</b>	Create and apply administrative procedures from standard forms of contract to avoid disputes and ensure proper financial entitlement.
<b>LO 3</b>	Appraise contractual problems and propose appropriate solutions.
<b>LO 4</b>	Analyse the various forms of dispute resolution available to parties to a construction contract.

Assessment Title or element	Weighting (%)
Examination	40%
Case study: timed, seen	60%

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**Module Specifications:** *Schools of Construction and Engineering*

*Information correct at point of publication.*