
Module Specifications: *School of Education*

Module Title:	Employment Studies
Module Code:	BAED01H
Level:	6
Credits:	15

Module Description:

During this module the learners will conduct research into their intended areas of employment. They will also obtain work experience within this environment and conduct a skills audit to identify areas of concern and strengths which would prevent them from progressing into their chosen areas within the educational sector. They will investigate elements of Human Resources legislation, policies and procedures resulting in a better, all round interview performance.

Indicative Content:

- Work Experience
 - SWOT analysis
 - Human Resources
 - Key components of a job description
 - SMART action plans
 - CV writing/building
 - Educational interview procedures and mock interviews
 - Hard and soft skills in the work place
 - Communication skills
 - Personal reflection
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Learning and Teaching Methods:

The teaching and learning strategies for this module will comprise of tutor input with the aid of ICT resources, video clips to evaluate, case studies, lecture handouts followed by some group discussion or individual reflection with whole class feedback/ peer assessment. Independent student study.

Specific Learning Resources:

None

BibliographyEssential Reading

Department for Education website (2016) retrieved on 14th Jan 2016 from

<https://getintoteaching.education.gov.uk/why-teach>

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Jobs go public website (2016) retrieved on 14th Jan 2016 from

http://www.jobsgopublic.com/searches/r7s2c1p23qths?description=Browse%20jobs%20in%20sector%20Local%20Government&page_heading=Jobs%20in%20sector%20Local%20Government&page_title=Jobs%20in%20sector%20Local%20Government

National Careers Service website (2016) retrieved on 14th Jan 2016 from

<https://nationalcareersservice.direct.gov.uk/Pages/Home.aspx>

Recommended Reading

The Future Teacher Foundation (Author), (2014), *How to become a Primary School teacher: For Aspiring Teachers, Trainees Teachers & NQTs*. Create Space Independent Publishing/Amazon: Seattle.

Davies, A. (ed.), Norman, M (ed). (2016) *Getting into Secondary Teaching*. Critical Publishing: Northwich

Module Learning Outcomes

Subject Specific Learning Outcomes

On successful completion of this module you will be able to:

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|-------------|---|
| LO 1 | Critically evaluate an educational based job description including hard and soft skills, pay and benefits, desirable and essential criteria |
| LO 2 | Conduct and critically assess a personal skills audit on a specific job description |
| LO 3 | Design, critically appraise and commence a personal action plan for improvement |

Assessment Title or element

3,000 word critical review of a job description, placement and personal skills audit

Information correct at point of publication.